

TRI PURA GAZETTE



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PART-II-- Advertisements, Notices

**G.A. (Printing & Stationery) Department
Bardowali, P.O. : Arundhutinagar, Agartala,
PIN - 799 003, Tripura**

Tele/Fax : 0381-237-0189, e-mail : govtpress-tr@gov.in

NO.F.1 (12)-TGP/Proc/Binding-Cloth/2024-25/164-67

Dated, Agartala the 4th February, 2025.

Notice Inviting Tender (NIT)

Sealed Notice Inviting Tender are hereby invited by the undersigned on behalf of the Governor, Tripura from Registered/Bona fide Manufacturers, Stockiest and Resourceful Suppliers/Firms for procurement of Binding Cloth and Poplin Cloth for making /Binding different Departments Register book, file cover, file board etc. and Gazetted & non-Gazetted officers/officials Identity Card as per specification and quantity mentioned below :-

| Sl. No. | Name of items with its Specification | Required quantity |
|---------|--|-------------------|
| (1) | (2) | (3) |
| 1. | Binding Cloth (Best quality) (Breadth 42 inch.) | 2,000 m |
| 2. | Poplin Cloth Light Green Colour (Best quality) (Breadth 34 inch.) | 100 m |
| 3. | Poplin Cloth Light Red Colour (Best quality) (Breadth 34 inch.) | 100 m |

The Terms & Conditions of the Tender are as below:-

- 1) All tenders must reach to the undersigned on or before 15.02.2025 by 3.00 P.M. The same will be opened on the same day, if possible, at 4.00 P.M. and at the time of opening, the tenderers or their authorized representative (not more than one for each tender) may like to remain present.

The tenderers shall submit their tender in two sealed envelopes. One envelope will be for "Technical Bid" and another for "Financial Bid" duly super scribed "Tender for Binding Clothes due on 15.02.2025.

- 3) The envelope of Technical Bids shall contain Earnest Money in the shape of Fixed Deposit/Demand Draft/Bankers Cheque for an amount of **Rs.10,000/- (Rupees ten thousand)** only in favour of the Director, GA(Printing & Stationery) Department, Agartala along with 1) Trade Registration Certificate, 2) GST Registration Certificate, 3) Local Sales Tax Clearances Certificate, 4) Professional Tax Certificate, 5) Xerox copy of the PAN CARD, 6) Authorization letter from the manufacture/ supplier/firm, 7) Details address and Mobile No. of the tenderer and 8) SAMPLE of cloths for each item.

4) In the envelope of the Financial Bid, the bidders shall quote the rates of the items as per table given below: -

| Sl. No. | Name of items with its specification | Rate (including all taxes) both in figures and words | Quantity | Total Amount |
|---------|--------------------------------------|--|----------|--------------|
| (1) | (2) | (3) | (4) | (5) |

5) Correction or over writing if any in the tender should be initialed or signed by the bidder before submission of the same.

6) The amount of Earnest Money will be treated as "**Security Deposit**" in respect of successful bidder. The Security Deposit will be refunded on satisfactory completion of the validity period of the contract as per Supply Order to be issued. For any non- compliance/violation of the Terms & Conditions, the "**Security Deposit**" of the successful bidder will be forfeited and the firm will be liable for payment of excess expenditure that may be incurred by the Government.

7) The rate, terms & conditions for the successful bidder should remain valid up to 30.6.2025 and during the said period in no circumstances any increase in rate or change in tax and charges can be made for any purpose and for any reason whatsoever.

8) The rates should be quoted including all taxes and other charges etc.

9) The deduction of all type of Taxes/GST etc. will be made from the successful bidder as per existing norms of the Government.

10) The EMD of the successful bidder will be released only after satisfactory completion of supply and settlement of whole payment.

11) No conditional tender will be accepted whatsoever.

12) Quantity may increase or decrease as per requirement of the Department at the time of final Supply Order.

13) There will be a defect liability period of 1(one) month from the date of receipt of the goods by the Department. During this period the supplier will be bound to replace defective materials if informed by the Department. This will be done at their own cost.

- 14) The goods are to be delivered to Tripura Govt. Press, GA (Printing & Stationery) Department, Bardowali, Agartala -799003 by the supplier at their cost and arrangement.
- 15) The Technical Bids not fulfilling all the required documents and the terms & conditions will be rejected and their Financial Bids will not be opened.
- 16) If any dispute arises in respect of this Tender(NIT), the legal jurisdiction will be under the High Court of Tripura, Agartala.
- 17) The undersigned reserves the right to accept or reject any tender without assigning any reason thereof. The decision of the authority in this respect will be the final.



(Ratan Biswas, IAS)
Director
G.A(Printing & Stationery) Department